

**Woodhouse & Woodhouse Eaves Good Neighbour Scheme  
9th Annual General Meeting**

**Woodhouse Eaves Village Hall  
Tuesday 10<sup>th</sup> February 2026 at 7:30pm**

<b>1</b>	<p><b>Welcome and apologies</b></p> <p>Judith Harrison welcomed 22 people to the Good Neighbour Scheme (GNS) AGM. Apologies in advance were received from Ted and Liz Chapman and Su McFarlane.</p>
<b>2</b>	<p><b>Minutes of the 8th AGM held on 18<sup>th</sup> February 2025</b></p> <p>The minutes of the previous AGM were available for all to read and asked to sign off and agree the record of the meeting. These have been previously read and agreed by the Steering Group and were agreed as accurate by all.</p>
<b>3</b>	<p><b>Changes to the GNS constitution</b></p> <p>Judith Harrison, on behalf of the steering group, proposed the following changes to the constitution to be made in light of the changes made by the DBS update service requiring everyone to renew their subscription annually.</p> <p><u>Clause 6.1</u>          "All volunteers will have an enhanced DBS check..."          Change to          "All volunteers will have an enhanced adult DBS check..."</p> <ul style="list-style-type: none"> <li>● Proposed by Judith Harrison, seconded by Sue Young. Change carried.</li> </ul> <p><u>Clause 6.3</u>          "DBS checks for all active volunteers will be renewed every three years"          to          "DBS checks will be carried out routinely at a frequency agreed by the steering group. In exceptional circumstances, a non-routine check may be carried out at any time judged necessary by the steering group."</p> <ul style="list-style-type: none"> <li>● Proposed by Judith Harrison, seconded by Lynne Greenhalgh</li> </ul>
<b>4-9</b>	<p><b>Summaries of the Year</b></p> <p>Summaries of year 9 of the GNS were presented with news, successes and many thanks were shared, as follows: Copies of all reports attached.</p> <ul style="list-style-type: none"> <li>● Befriending – Claire Ayres</li> <li>● Community Wheelchairs – Miranda Brookes</li> <li>● Statistics – Tricia Shakespeare</li> <li>● Events – Jo Atkinson</li> <li>● Finance – Judith Harrison</li> <li>● 2025 Review – Judith Harrison</li> </ul>

<p><b>10</b></p>	<p><b>Election of Officers</b></p> <p>Miranda Brookes led us through the Election of Officers for key roles in the Steering Group. All Officers currently serving on the Steering Group are happy to continue. Roles needing re-election were as follows:</p> <p>Chair: Judith Harrison. Appointment proposed by Sian Mollart, seconded by Jan Wooding</p> <p>Secretary: Jo Atkinson. Appointment proposed by Bob Young, seconded by Helen Horne</p> <p>Treasurer: Judith Harrison. Appointment proposed by Joan Bertram, seconded by Antonia Barbieri</p> <p>Safeguarding: Helen Horne. Appointment proposed by Lynne Greenhalgh, seconded by Corrinne Berkeley</p> <p>Miranda added that if anyone would be interested in joining the Steering Group in the future they would be very welcome and to speak to anyone in the group for more information.</p>
<p><b>11</b></p>	<p><b>Question and Answer, and Discussion Session</b></p> <p>A question was asked about requests for larger practical tasks, are these part of GNS' remit and how do we tackle these requests?</p> <p>Consensus was that we should say no to these and instead recommend local trades, so that we're not putting too much onto volunteers, and also so that we can safeguard volunteer's health and safety. Suggestion was made that we could have a list of local trade people willing to take on 'DIY' or gardening work. If in any doubt, a telephone co-ordinator should refer any request onto the Steering Group.</p>
<p><b>12</b></p>	<p><b>Closing statement</b></p> <p>Judith thanked all for attending this very positive meeting.</p> <p>Thanks also went to the Steering Group and the volunteers for all their work over the last year. A final special thanks went to Tricia Shakespeare who is stepping down from the Steering Group after many years of involvement, as well as taking position as Chair for a number of years. She will be continuing to collate the statistics for the scheme so will still be involved, thank you to Tricia for her offer to do this.</p>